# What Do I Need To Complete The Application Process?

## 1 Application form

Complete the online application form (click here to access the form). The following documents will need to be uploaded:

### Passport
Copy of student and parents passport and/or birth certificate

### School Records
Copy of previous school records and transcripts

### Immunization Records
Copy of immunization records

### Passport Size Photo
One passport size photo of students and parents

## 2 Application Fee
Pay the one-time application processing and testing fee.

## 3 Entrance Exam and Interview
Once you have completed the application, you will be contacted to schedule a time for your child to take an entrance exam (reading, language, and mathematics) and interview with the divisional Director of Instruction.

If you need any assistance, please contact the school:
**admissions@kyiv.qsi.org | https://kyiv.qsi.org/**